App F IX 4

Previous References 1942. (nil) File No 121-42
Serial Nos 2, 15

Later References

GENERAL AND REVENUE SECRETARIAT.

Serial Nos

/

Part B for July 42

SUBJECT

Inspection Notes of the Singapore Treasury Office for 1941-42

To,
The D e Bangalore
L 1373 4317 42
observes that collections work is very bad

Aug 14 & 42

III—2

GOVERNMENT OF MYSORE

DEV 189/42

T | s m ph

M 121-42-2

OFFICE OF [illegible]

The Deputy Commissioner,
Bangalore District,
Bangalore

No M6-Per A 1/41-42
Encls 1 Inspection Notes

Date 5th July 1942

To

SECY LAW DEPT 7 JUL 1942 GOVT OF MYSORE

A. SUNDARARAJA PAO, ESQ , B A ,B L ,
Law Secretary to Government of Mysore,
BANGALORE

Sir

Subject Inspection Notes of Sarjapur Minor Municipal Council Office - forwards the -

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I have the honor to forward herewith for the information of Government, the Notes of the Inspection of Sarjapur Minor Municipal Office conducted by me on 29-6-42

I have the honor to be,
Sir,
Your most obedient servant,

DEPUTY COMMISSIONER,
Bangalore District

(1) The Mcy has investment to the extent of Rs 3375-0-1 These is improvement on the octroi income, while there is deterioration in Collection work of mohtarfa taxes. Important portions have been marked for his perusal. Certain members of the Mcl Council are in default

9/7

(2) Contributions due to several depts of Govt are in arrears. Record keeping work is also in arrears. The D.C. has been given necessary instructions in the matter

SECY LAW DEPT 10 JUL 1942 GOVT OF MYSORE

Law Secy 9/7

NOTE—Contn sheet

55 000—23-10

1/
2) Inspr Instr ____ Sanjapur Minor Mkt Area

File No 121 of 1942 — General and Revenue Secretariat

Serial No

3) Collection Inspr to be especially asked

Minister & S G. 17-7-42

OFFICE OF T ... FOR L S G & P ...
Date 20 7 42
No ... 64 ...

22 7 42

22-7-42

Dfl letter is put up with reference to para 3 supra

27/7

24-7

To,

The D C Bangalore

L 1373/31-7-42

Issues certain instructions

B 4/8

NOTES OF INSPECTION of Sarjapur Minor Municipal Office held on 29-6-1942 by S Narayana Rao, Esq , I A (Hons), Deputy Commissioner, Bangalore District

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This office was last inspected by the Deputy Commissioner on 23-6-1941 The Sub Division Officer has inspected the office on 29-5 42 The Inspection minute Book is maintained The notes of the inspection of the S D O has not yet been received

Mr M A Basith was the Amildar President of the Municipality till 23-2-42 Mr M A Kareem B A , is the Amildar President since this date Mr S B Gubbi Setty is the elected Vice-President of the Council as approved in Government Notification No L 7186-Ml 62-40-117 dated 9-4-1942

RECONSTITUTION The Municipal Council has been reconstituted for a period of 3 years from 1-1-1941 as per Deputy Commissioner's memo No C2 2392/40-41 dated 16-12-1940 It consists of 15 members of whom 10 are elected, 3 nominated and 2 ex-officio members There were no vacancies in the Council during the year

MEETINGS The Council has held 16 meetings of which 11 are ordinary and 5 special meetings Messrs Kodagi Yellappa and Dasana Nunswamappa (2 elected councillors) have absented for 7 and 6 consecutive meetings respectively during 1941-42 It is explained that the notice of the meeting could not be served on them Hence no action has been taken This reason cannot be accepted The President should arrange for due service of notices The attendence of the nominated members is satisfactory

COMMITTEES The following committees have been formed by the Municipal Council 1) Audit Committee, 2) Managing Committee & 3) Health Committee The Managing Committee has held three meetings The other Committees have not met This is not satisfactory The members should take more interest in their work as this town is not the Taluk Headquarters and the Amildar President cannot be available at all times No improvement has been shown in this direction even though observed durin the previous Inspection

The Sub Assistant Surgeon is the convenor of the Health Committee He must atleast convene a meeting once in a quarter, and discuss matters affecting sanitation and Public Health of the Town

RULES & BYE LAWS This is a minor Municipality, hence there are no bye-laws It is not clear as if the sanctioned rules framed by Government have been adopted in this Municipality Only the Rules regulating the registration of Births, deaths, and marriages are adopted here The President should go through the various rules sanctioned by Government and take steps to adopt the more important ones in the Municipalities

OCTROI The Municipal Office is the Octroi Koti The collection work is entrusted to the Municipal clerk There is one combined octroi and office peon

The income under octroi is noted below -

Name of commodities	1939-40	1940-41	1941-42 (up-to-date)
1 Piece goods	110 14 4	157 1 2	186 4 0
2 Cocoanuts	49 8 8	44 14 3	63 14 8
3 Dry	7 14 0	9 0 0	5 6 0
4 Tobacco	64 0 0	49 3 0	60 2 0
5 Kerosine oil	65 6 0	70 12 0	63 6 0
6 Beedi	33 2 0	31 8 6	47 12 0
7 Cigarettes	5 6 0	0 14 9	2 7 0
8 Sugar	11 6 0	13 0 0	29 8 0
9 Jaggery	18 5 0	23 8 10	51 14 9
10 Betel leaves	29 2 11	24 3 4	23 7 3
Total	393 12 11	424 1 10	534 1 8

The budget figure for the current year is Rs 450/- There is scope for improvement under octroi The Octroi rates on the marginally noted commodities have been raised since 1st December 1941 as per resolution dated 16-11-41 But formal records ought to have been not framed and sanctioned as laid down under the taxation Rules before adopting the revised rates so as to avoid any future complications This may be done even now

	Existed	Revised rate	
Jaggery	0-0-6	0-1-0	per
Tobacco	1-0-0	2-0-0	maund
Sugar	0-1-0	0-2-0	each

No smuggling cases have been detected The octroi register is not maintained in proper form The Jinasiwar register in Form No 29 should be maintained from the beginning of the year 1942-43 The register has not been checked by the President of the Vice-President This must be done at least once a week

The octroi collections are brought under petty cash book Suitable security should be taken from the clerk as he is handling cash The question of levy of octroi on the animals should be considered by the Municipal Council as there is scope for enhancement of income in this direction

MOHATARFA The D C B of Mohatarfa is noted below - (as per D C B a/c)

Comparative figures for 40-41				Arrears on 1-7-41	2877 14 9
2191	11	10	Arrears	Demand for 41-42	2359 8 0
2358	13	6		(includes vehicle tax)	
				Total	5237 6 9
4550	9	4	Total	Collection up to date	
1532	12	4	Collection	(including remission Rs 91-7-0)	1973 14 8
				Balance	3263 8 1
3017	13	0	Balance on 23-6-41		

The collections are not satisfactory The arrears are increasing and against an annual demand of Rs 2360/- the arrears of Rs 3263-8-1 are very high The collection work is attended to by the Municipal clerk on the payment of an allowence of Rs 2/- p m The system which was ordered to be tried for 6 months has not worked satisfactority It has been resolved by the Municipal Council that the work may be entrusted to Patel and Shanbhog But it seems better to have a bill collector

From the coercive process register it is seen that about 900 notices have been issued during this year and most of them are served There is no executive official for proceeding further by taking distraint warrants The Vice-President may himself execute the warrants for the present The councillors should evince keener interest in this work as otherwise the Municipality cannot even run its ordinary administration The notice register should be filled up

The baki patti is prepared as on 1-7-41 The salwar arrears are not available This should be worked out immediately Unless this is done, ~~xxx~~ the time barred and irrecoverable arrears cannot be made out and personal liability will have to be enforced

From the Baki patti it is seen that the following are the heavy amounts due

			Dues	
1	Mr Abdul Hameed Khan	Khate 1	84 13 4	
2	" Allikhan S/o Ghazi Khan		65 15 0	
3	" Khatagar Subba Rao		23 15 0	
4	" Panesu Muniyappa	301	26 9 6	
5	Chikkabasappa	286	63 13 0	This is due by the
6	" -do-	281	22 7 0	Vice President him-
7	" Thimmappa	245	33- 2 6	self, being the
	(anubhavadar Subramanyam, Shanbhog, Anekal)			anubhavadar)

No action has been taken in respect of the above khates even though notices have been served There are considerable amounts due by the Municipal Councillors themselves They must clear the dues immediately and set an example to the other rate payers

The reconcilation of Ledger and D C B accounts should be done immediately and salwar particulars worked up

The balance includes a sum of Rs 325/- being the arrears of vehicle tax it is very unsatisfactory to allow the vehicle tax to become arrears The Mutation register is not checked and orders passed It is seen that the rules regarding the registration of vehicles is not followed in the municipality Otherwise there would not have been such heavy arrears The baki patti should be scrutinised and further action immediately for the recovery of the dues taken

MISCELLANEOUS DEMAND Fees are not levied for shandy, daily market, mutton stalls and there are no toll gates Hence the only item of miscellaneous income is cattle pound The income under this head for the last 3 years is noted below

39-40 - 74 2 0, 40-41 - 87-2-0 & 41-42 - 99-11-0

The Municipality is loosing a considerable income by not licensing mutton stalls The question of levy of fees on shandy and daily market may also be considered These were observed during the previous Inspection But still no action is taken in the matter This should be worked up immediately

SANITATION & PUBLIC HEALTH There are 6 sweepers - three males on 9/ and three females on s 7/- each p m There is one conservancy daffedar on 12/- p m No sanitary maistry or inspector is maintained in view of the slender resources of the Municipality No notices have been issued under sanitary rules The District Board vaccinator is conducting vaccinations But no statement or register is available in the Municipal office These may be obtained and reviewed The President's Duty to note the instructions re sanitation matters, is not maintained

LICENSE APPLICATIONS A petition register is maintained for entering all applications This is defective A separate register of applications exclusively for building repairs or construction should be maintained It is seen from the register that 37 applications have been received of which 34 are disposed of and the rest pending The register should be properly written From a perusal of records it is seen that license is being granted merely on the shara of the Vice-President No sketch or Mahazar is completed (vide license application Nos 13/41-42, 12/41-42) This is not the way of dealing with the applications Proper sketch of the construction should invariably be obtained before the issue of license to avoid future complications

PUBLIC WORKS Register maintained No works have been taken up during the year although a sum of Rs 100/- had been provided in the budget

FINANCIAL POSITION	Opening balance on 1-7-41	243	7	10
	Receipts	2523	4	2
	Total	2766	12	0
	Payments	1847	7	2
	Balance on 1-6-42	919	4	10

This agrees with the Treasury Pass Book Treasury officer's signature should invariably be obtained for the Treasury Pass Book (vide Feb & March 1942)

Apart from the above, the Municipality has got the following investments at its credit

1	S B a/c No 461	Rs	1275	0	1
2	Fixed Deposit		2000	0	0
3	"		100	0	0
		Total Rs	3375	0	1

The state loan bonds of the face value of Rs 1500/- (6 %) have been converted into Fixed Deposit during the current year due to their maturity

The following contributions are due by the Municipality

1	Primary Education Contribution		450	0	0
2	Balance due on the Bore-well a/c		333	7	0
3	Medical Contribution	Rs	423	0	0

There are some minor items for which bills have not been received The street lighting charges have not been paid since January 42 The President should adjust the above dues immediately

PETTY CASH BOOK The petty cash is opened since 1-4-42 The book balance on 27-6-42 is Rs 130-13-4 This includes permanent imprest of Rs 9-6-0 The collections of 28-6-42 should be entered The amount is with the Vice-President

From a perusal of Petty cash Book it is seen that the Vice-President has not signed the entries in the months of April and May for some days This should be done as the responsibility of heavy amounts cannot be fixed on the clerk who has not furnished any security The entire collections of Rs 610-15- during the month of May 42 has not been acknowledged by the Vice-President The President also has not checked the Petty Cash Book This is very objectionable and should be rectified

The remittances should be arranged to be made once a week especially when there is heavy amount
The amount spent out of permanent imprest should be recouped early

PROPERTY REGISTER Maintained The value of the properties should be noted The register of vacant sites is maintained As per this register, there are 16 sites belonging to the Municipality This may not be exhaustive

An up-to-date list should be got prepared and action taken to dispose of as many as possible for building purposes

SERVICE REGISTERS Maintained to all pensionable employees They have been verified up-to-the end of June 1941 There is difference in the date of birth given by peon Kandoji Rao as entered in the Service Register and that given in his proposal for Life Assurance in the Public Branch The Service Register entry has been changed to the year 1902 (instead of 1899) on the authority of the evidence given to the Life Insurance proposal

BAZAAR REGISTER The following omissions were noticed -

1) Cheque Nos and date for the encashment of the bills should be invariably mentioned (vide Bills for October, November, December, January, February, etc)
2) The payment of Salary to the Sweepers and menials should be attested by the Vice-President or one of the Municipal Councillors

AUDIT NOTES The accounts of the Municipality have been audited by the Local auditors up to the end of 1940-41 The Assistant Comptroller has also inspected the accounts during the year The objections should be disposed of early

Stock Register of movable articles and forms and registers is maintained This should be checked by the Amildar now and then

CURRENT REGISTER A current Register is maintained Monthly abstracts should be put up regularly Records sorting work is in arrears This should be brought up to date The records should be tied in darters and arranged babwar

GENERAL This municipality is the smallest in the District The income during this year has gone down the minimum required for a Municipality viz , 3000/- The arrears have accumulated to a great extent The President and the Municipal Councillors should have to exert themselves and place the Municipality on a better footing for the collection of arrears a special revenue Inspector seems to be necessary After the arrears are cleared, a Bill collector may be appointed

Two Bore-wells have been sunk, but they have been filled up with earth and stones by boys They ought to have been better taken care of - The President should note the instructions given and see that the work of the Municipality become up to date in all the branches

Sd S Narayana Rao,
Deputy Commissioner,
Bangalore District

" Copy
BS Sangameshwara
for Deputy Commissioner,
Bangalore District

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Appendix F G—1]

SUBJECT

Diary No of letter replied to

General and Revenue Secretariat

( )

the *19*

Date of issue 3/7/42

Signed by

List of enclosures

Copied by

Examined by

Section ML

File No 121-42

Serial No 15

No L 1373

To The D C Bangalore Dist

Sir,

With reference to your letter No 176-Per A 1/41-42 dt 5-7-42 forwarding the notes of inspection of the Bangalore Municipal Office, I am directed to observe that the collection work in the Mally is especially bad & that may kindly be taken to get this defect attended to immediately

I have etc

for Secy to Govt Local Self

WD 086—GPB—40 000—30 7 40